

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

July 9, 2025, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:31 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Mayor Robert J. Teich, Jr. and Commissioners Jill Davis, Josh Ardelean, Karen Parzych and Jon Moore

ABSENT: Vice-Chair Lance Omer and Commissioner Bill Gilbert

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY TEICH SUPPORTED BY DAVIS TO APPROVE THE JULY 9, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY TEICH, SUPPORTED BY ARDELEAN TO APPROVE THE JUNE 4, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: Jim Woodworth said he opposed the Revolving Loan & Grant Program having a repayment provision for grants where the property owner sells the property within 5 years of receiving the grant because \$25,000 is a small amount for a development project. Woodworth also said that there is a parking problem on Main Street and it is the only part of downtown that needs parking enforcement.

Kori Shook said the repayment provision is not conducive to being a grant. Shook also said that there are empty parking spaces everywhere on Exchange Street.

REPORTS: Fredrick reviewed the monthly financial reports including the Check Disbursement Report and Revenue & Expenditure Report.

Fredrick presented June 2025 and Fiscal Year 2024-2025 reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

INFORMATIONAL MEETING: Fredrick presented a recap of the OMS & DDA's activities, projects, and programming for the past six months.

ITEMS OF BUSINESS:

- 1. 2025 Owosso Main Street Self-Assessment:** Fredrick presented the Main Street Self-Assessment Tool to be completed for the national accreditation process.

Board provided their scores for each focus area of the Main Street Approach and discussed the OMS Program's progress, successes, and areas of opportunity for improvement.

COMMITTEE UPDATES:

1. **Organization:** Moore shared that the Committee updated the Volunteer Database with all the volunteers from the Downtown Spring Cleanup and reviewed part of the OMS website for updates at the June meeting.

Moore noted that at the July meeting, the Committee worked on plans for the September Volunteer Recruitment Event and 2025 Volunteer Appreciation Event.

2. **Promotion:** Davis announced that the Promotion Committee will be participating in National Night Out on August 5th at the Public Safety Building.
3. **Economic Vitality:** Howard provided updates on Main Street Meetups for downtown business owners and commercial property owners.
4. **Design:** Ardelean shared that the Committee worked on the Seasonal Beautification Work Plan during the meeting, allocating funds from the program budget for the different seasons, discussing fall décor locations, and necessary supplies.

DIRECTOR UPDATES: Fredrick thanked the Board for attending the Transformation Strategy Workshop and reminded the Board that Owosso Vintage Motorcycle Days will take place on August 22nd and 23rd.

BOARD COMMENTS: Teich reminded the Board and members of the public that the OMS & DDA Board of Directors has a vacancy to be filled.

ADJOURNMENT:

**MOVED BY ARDELEAN, SUPPORTED BY MOORE TO ADJOURN AT 8:36 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING AUGUST 6, 2025.